PETITION TO CHANGE ENROLLMENT

Berkeley Summer Sessions

FIELDS WITH ASTERISK* ARE REQUIRED. PLEASE NOTE THAT INCOMPLETE FORMS WILL NOT BE PROCESSED.

STUDENT INFO

Last Name*	First Name*
Email Address*	UCB Student ID Number*
Year of Summer Enrollment*	Academic Level*: ☐ Undergraduate ☐ Graduate

Indicate Your Student Type* *Select all that apply.*

☐ UCB Student | College: ☐ L&S ☐ CNR ☐ CED ☐ CHEM ☐ ENGIN ☐ OTHER

☐ Visiting Student

☐ Other UC Student

☐ International Student** | Visa Status: ☐ F1 ☐ J1 ☐ Other

☐ Global Internship Student ☐ Summer Abroad Student ☐ Pre-College Scholars Student

ACTION

What retroactive action are you requesting? *Select all the apply and provide all required information below.*

☐ Add Courses(s)   ☐ Change Unit Value

☐ Drop Courses**   ☐ Change Grading Option

☐ Switch Secondary Sections   ☐ Withdraw
(use Add/Drop sections below)

☐ Reinstate

Total Units Before Changes*
Total Units After Changes*

ADD

Class #* (ex. 14938)	Subject* (ex. CHEM)	Catalog #* (ex. 1A)	Session* (ex. D)	Units* (ex. 3)	Grading Option* (Letter/P or NP/S or U)	Instructor Signature**	Date*

DROP**

Class #* ex. 14938	Subject* ex. CHEM	Catalog #* ex. 1A	Session* ex. D	Units* ex. 3	Waitlist* Check if yes	Last Date Attended Course** Write N/A if never attended
					☐	
					☐	
					☐	
					☐	

**International Students on a student visa should verify with their international student advisor *before* requesting any retroactive drops.

UNIT/CHANGE GRADE

Class #* ex. 14938	Subject* ex. CHEM	Catalog #* ex. 1A	Session* ex. D	Unit Change		Grading Option Change (Letter/P or NP/S or U)
				# Units Before Change	# Units After Change	

STUDENT AGREEMENT

I have read and agree to the rules regarding fees, deadlines, and refunds as published at summer.berkeley.edu

Student Signature*	Date